

# User logs

Each adjustment made by an individual user is logged in Adhese.

## Adhese user logs

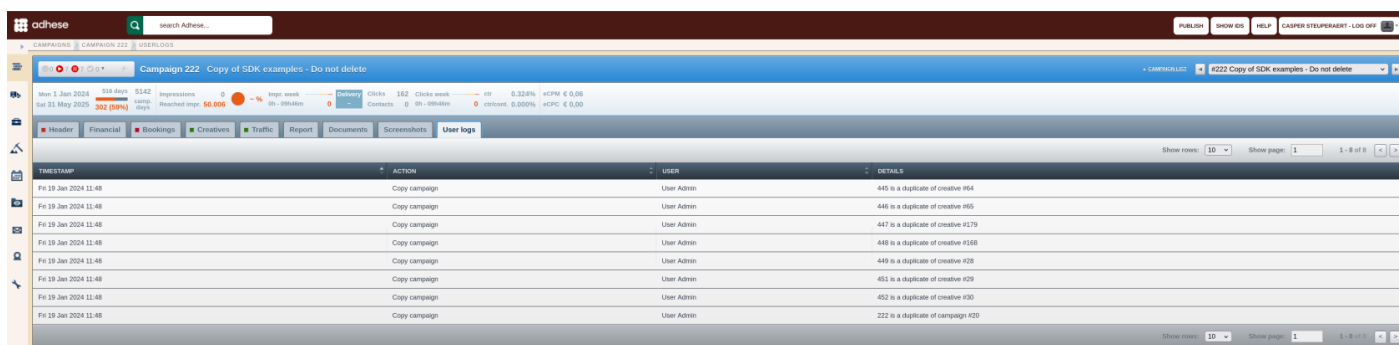
To consult the complete user logs of Adhese:

1. Go to the *Administration* screen and click *Admin* in the Adhese navigation menu on the left.
2. Click *User and campaign logs*.
3. Enter the ID of a campaign or a user's email address in the **search** field.
4. Click the *Search* button.

## Campaign user logs

To consult the user logs of a campaign:

1. Go to the *Campaign* overview and click *Campaigns* in the Adhese navigation menu on the left.
2. Click on the *campaign* for which you wish to view the logs.
3. Click the *User logs* tab. The campaign's *User logs* overview opens. The *User logs* overview details each individual's action on a campaign.

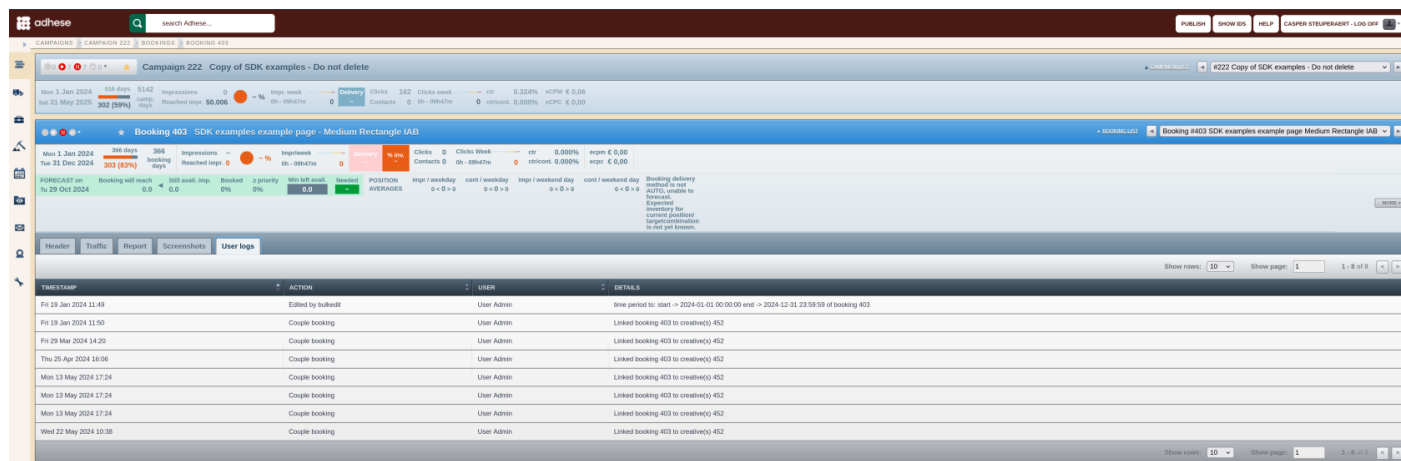


Timestamp	Action	User	Details
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	445 is a duplicate of creative #164
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	446 is a duplicate of creative #165
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	447 is a duplicate of creative #179
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	448 is a duplicate of creative #168
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	449 is a duplicate of creative #28
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	451 is a duplicate of creative #29
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	452 is a duplicate of creative #30
Fri 19 Jan 2024 11:48	Copy campaign	User Admin	222 is a duplicate of campaign #20

## Booking user logs

To consult the user logs of a booking:

1. Go to the *Campaign* overview and click *Campaigns* in the Adhese navigation menu on the left.
2. Click the *campaign* of which you want to consult the *Booking* user logs.
3. Click the *Bookings* tab.
4. Click on the *booking* for which you wish to view the logs.
5. Click the *User logs* tab. The booking's *User logs* overview opens. The *User logs* overview details each individual's action on the booking.

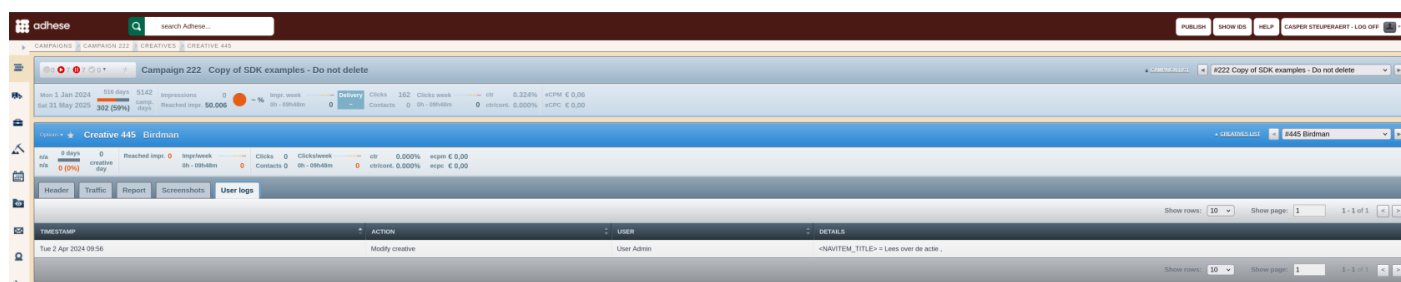


Timestamp	Action	User	Details
Fri 19 Jan 2024 11:49	Edited by subedit	User Admin	time period to: start -> 2024-01-01 00:00:00 end -> 2024-12-31 23:59:59 of booking 403
Fri 19 Jan 2024 11:50	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Fri 29 Mar 2024 14:20	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Thu 26 Apr 2024 16:06	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Mon 13 May 2024 17:24	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Mon 13 May 2024 17:24	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Mon 13 May 2024 17:24	Couple booking	User Admin	Linked booking 403 to creative(s) 452
Wed 22 May 2024 10:38	Couple booking	User Admin	Linked booking 403 to creative(s) 452

# Creative user logs

To consult the user logs of a creative:

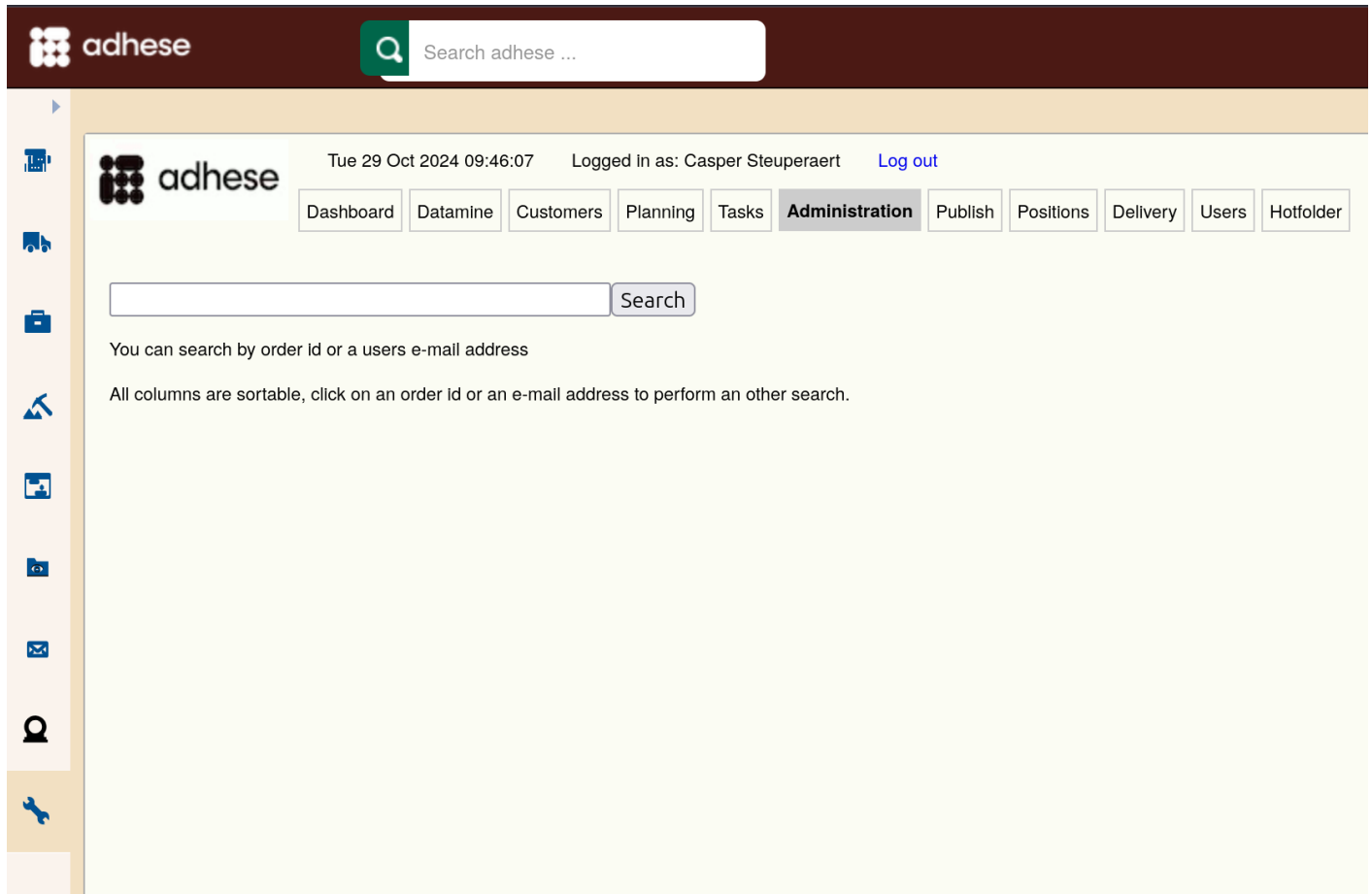
1. Go to the *Campaign* overview and click *Campaigns* in the Adhese navigation menu on the left.
2. Click the *campaign* of which you want to consult the *Creative* user logs.
3. Click the *Creatives* tab.
4. Click on the *creative* for which you wish to view the logs.
5. Click the *User logs* tab. The creative's *User logs* overview opens. The *User logs* overview details each individual's action on the creative.



Timestamp	Action	User	Details
Tue 2 Apr 2024 09:56	Modify creative	User Admin	<NAVITEM_TITLE> -> Lees over de actie.

# User and campaign logs

The *Users and campaign logs* screen in the *Admin* tab allows searching for logs from a specific user or campaign. Enter a campaign ID or a user's email address in the **Search** bar and hit the *Search* button.



The screenshot shows the Adhese Admin interface. At the top, there is a dark red header with the Adhese logo and a search bar labeled "Search adhese ...". Below the header, a light orange sidebar contains various icons representing different sections of the application. The main content area has a light yellow background. At the top of this area, there is a sub-header with the Adhese logo, the current date and time "Tue 29 Oct 2024 09:46:07", the logged-in user "Casper Steuperaert", and a "Log out" link. Below this, there is a horizontal menu with buttons for "Dashboard", "Datamine", "Customers", "Planning", "Tasks", "Administration" (which is highlighted), "Publish", "Positions", "Delivery", "Users", and "Hotfolder". In the center of the page, there is a search bar with a "Search" button. Below the search bar, there is a message: "You can search by order id or a users e-mail address". At the bottom of the page, there is a footer with the text "Revision #7", "Created 4 June 2024 12:05:16 by Casper Steuperaert", and "Updated 5 March 2025 13:38:42 by Casper Steuperaert".

Revision #7

Created 4 June 2024 12:05:16 by Casper Steuperaert

Updated 5 March 2025 13:38:42 by Casper Steuperaert